

**Crestline Sanitation District
Board of Directors Regular Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: January 10, 2019 – 3:00 p.m.
Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325

Board of Directors Present:
Matthew Philippe, Chairman
Penny Shubnell, Vice Chairwoman
Ken Nelsen, Director
Sherri Fairbanks, Director

Board of Directors Present via teleconference Pursuant to Gov't Code 54953(b)
Jack Winsten, Director

Board of Directors Absent:
None

Crestline Sanitation District Employees Present:
Rick Dever, General Manager
Ron Scriven, Operations Manager
Dawn Grantham, Fiscal Asst., Recording Secretary

Others Present:
Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy
Phil Giori, P.E., Dudek
Mike Metts, P.E., Dudek

Call to Order
The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

***ALL VOTES WERE COLLECTED BY ROLL CALL**

Approval of Agenda
Director Fairbanks motioned to approve the Agenda. Director Nelsen seconded.
AYES: Chairman Philippe, Vice Chairwoman Shubnell,
Director Nelsen, Director Fairbanks, Director Winsten
NOES: None ABSTAIN: None ABSENT: None

Public Comment*
None

Approval of Consent Calendar

Vice Chairwoman motioned to approve the Consent Calendar. Director Fairbanks seconded.

AYES: Chairman Philippe, Vice Chairwoman Shubnell,
Director Nelsen, Director Fairbanks, Director Winsten
NOES: None ABSTAIN: None ABSENT: None

New Business

Item 3 – A Proposal along with a PowerPoint was presented regarding the engineering for a Dewatering Building and a Primary Clarifier for Huston Creek WWTP. Giori stated that these are items identified as priority in the current Master Plan. After much discussion the Director Nelsen moved to accept the proposal from Dudek Engineering for engineering services for the Primary Clarifier, Sludge Dewatering Building, Recirculation Pumps, and Generator in an amount not to exceed \$758,000.00.

AYES: Chairman Philippe, Vice Chairwoman Shubnell,
Director Nelsen, Director Fairbanks, Director Winsten
NOES: None ABSTAIN: None ABSENT: None

Item 4 – Ordinance No. 2019-1 Establishing Guidelines for the Conduct of Its Meetings and Activities was presented for adoption. This Ordinance will supersede Ordinance No. 2014-5 adopted on January 8, 2015. The new ordinance will include the change of the number of Regular Meetings from 12 to 10 per fiscal year. The months of December and July the Board will not conduct a regular meeting, but will be available for a Special Meeting if found necessary. Director Nelsen moved to adopt Ordinance No. 2019-1, with a second by Vice Chairwoman Shubnell.

AYES: Chairman Philippe, Vice Chairwoman Shubnell,
Director Nelsen, Director Fairbanks, Director Winsten
NOES: None ABSTAIN: None ABSENT: None

Financial Consultant Report

Item 8 – December 2018 financials were presented by Staff.

Legal Counsel Report

Item 9 – None

General Manager Report

Item 10 - Report was presented by General Manager Dever.

Ad-Hoc Committee Report

Item 11 – None

Directors Comments

- *Director Winsten stated that he would attend the meetings in person in the near future.
- *Vice Chairwoman stated that she had spoke with Kathleen Rollins McDonald and Ms. McDonald noted how well Crestline Sanitation District is run and the District's Transparency.
- *Chairman Philippe said he will be on a road trip and be available via phone.
- *Director Nelsen noted that he had also heard good comments from Ms. McDonald regarding District Transparency Certificate.
- *Director Fairbanks mentioned that sewer use fees have gone up and to keep the Directors alert regarding complaints.

Closed Session

The Board, Management and Legal Counsel recessed to closed session at 4:05 p.m. and returned to open session at 5:15 p.m. with no reportable action.

Future Meetings


Regular Meeting – February 14, 2019 at 3:00 p.m.

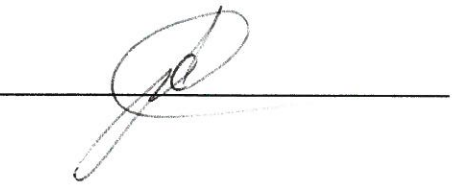
Future Business

Possible purchase of a Vehicle

Adjournment

Meeting adjourned 5:16 p.m.

APPROVE:  DATE: 4/11/19

ATTEST:  DATE: 4/11/19