

**Crestline Sanitation District
Board of Directors Regular Meeting
Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: October 13, 2016 – 3:00 p.m.

**Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325**

Board of Directors Present:

Penny Shubnell, Vice Chairman
Ken Nelsen, Director
Sherri Fairbanks, Director
Jack Winsten, Director

Board of Directors Absent:

Matthew Philippe, Chairman

Crestline Sanitation District Employees Present:

Mark Pattison, General Manager
Rick Dever, Operations Manager
Dawn Grantham, Accountant/Bookkeeper, Recording Secretary
Dave Crabtree, Maintenance Worker II

Others Present:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy
Brad Welebir, Financial Consultant; R.A.M.S.
Roy Grimes, CA Bank & Trust

Call to Order

The meeting was called to order at 3:00 p.m. by Vice Chairman Shubnell and was proceeded by the Pledge of Allegiance.

Approval of Agenda

Director Winsten motioned to approve the Agenda, seconded by Director Fairbanks

AYES: Vice Chairman Shubnell, Director Nelsen,
Director Fairbanks, Director Winsten

NOES: None

ABSENT: Chairman Philippe

ABSTAIN: None

Public Comment*

None

**Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole*

Approval of Consent Calendar

Director Winsten motioned to approve the Agenda, seconded by Director Nelsen

AYES: Vice Chairman Shubnell, Director Nelsen,
Director Fairbanks, Director Winsten

NOES: None

ABSENT: Chairman Philippe

ABSTAIN: None

New Business

Item 1 - Roy Grimes, Regional Market Manager with CA Bank & Trust, presented a quarterly analysis of the Districts' investments. He noted the investment were going well and are consistently being monitored for any changes.

Item 2 - Regarding Resolution No. 041, Sole Source contract to Sancon Technologies, Inc. for Slip Lining and Manhole Rehabilitation the Board of Directors adopted the resolution. Dave Crabtree mentioned that the Wylerhorn area is critical and needs to be lined first and the remaining lining will be completed during the spring of 2017. Director Winsten motioned to adopt Resolution No. 041 in the amount not to exceed \$211,000.00 with the provision that the amount of \$17,675.00 for the Wylerhorn pipeline be funded using the emergency funds and the remaining \$193,229.00 to be funded by the capital improvement funds, with a second by Director Nelsen.

AYES: Vice Chairman Shubnell, Director Nelsen,
Director Fairbanks, Director Winsten

NOES: None

ABSENT: Chairman Philippe

ABSTAIN: None

Old Business

None

Financial Consultant Report

September 2016 financials were presented by Brad Welebir, R.A.M.S.

Legal Counsel Report

None

General Manager Report

Report was presented by General Manager Pattison

Las Flores Ranch Committee Report (Ad Hoc)

None

Directors Comments

Director Fairbanks noted she appreciated the technology advance and she appreciats Staff diligence in trying to resolve problems in the field.

Director Nelsen congratulated Staff on *No Paid Claims* from SDRMA

Director Winsten noted he would not be at the next two meetings as he will be out of the country.

Vice Chairman Shubnell was happy to hear of the *Point-in-Time Data Recovery*. She also thanked Dave Crabtree for his hard work on getting the quote for slip lining.

Closed Session

The Board, Managers, and Legal Counsel adjourned to closed session at 4:20 p.m. and reopened at 4:42 p.m. Prior to the closed session Director Nelsen left the meeting.

Announcement of Closed Session Items


None to report

Future Meetings

Regular Meeting of the Board November 10, 2016 at 3:00 p.m.

Adjournment

Meeting adjourned 4:45 p.m.

APPROVE:  DATE: 12-8-16

ATTEST:  DATE: 12-8-16