

**Crestline Sanitation District
Board of Directors Regular Meeting
Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: May 12, 2016 – 3:00 p.m.

**Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325**

Board of Directors Present:

Penny Shubnell, Vice Chairman
Sherri Fairbanks, Director
Jack Winsten, Director

Board of Directors Late:

Ken Nelsen, Director

Board of Directors Absent:

Matthew Philippe, Chairman

Crestline Sanitation District Employees Present:

Mark Pattison, General Manager
Rick Dever, Operations Manager
Dawn Grantham, Accountant/Bookkeeper, Recording Secretary
Ron Scriven, Operator III
David Crabtree, Maintenance Worker II
Jordan Dietz, Electro-Mechanical Specialist

Others Present:

Brad Welebir, Financial Consultant; R.A.M.S.
Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy
Roy Grimes, Sr. Vice President; CA Bank & Trust
Gail Fry, Alpenhorn News

Call to Order

The meeting was called to order at 3:00 p.m. by Vice Chairman Shubnell and was proceeded by the Pledge of Allegiance.

Approval of Agenda

Director Winsten motioned to approve the Agenda, seconded by Director Fairbanks.

AYES: Vice Chairman Shubnell, Director Fairbanks, Director Winsten

NOES: None

ABSENT: Chairman Philippe, Director Nelsen

ABSTAIN: None

Public Comment*

None

**Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole*

Item 3- Analysis of Investment Plan was presented by Roy Grimes, Senior Vice President, Regional Market Manager, of California Bank & Trust. Grimes noted that the investment accounts were doing well. He also stated he was unaware of a revised investment policy adopted October 9, 2014 and that stock rating requirements changed from A to AA. Grimes recommended to rescind the new policy, as a rating of A is a tight portfolio and going to a rating of AA or higher will reduce the amount of stock availability. The Board agreed to add an item to the next meeting to vote on a revised Resolution.

Budget Workshop

The Directors and Staff reviewed the draft budget and capital improvement projects. Discussed were new equipment, necessary vehicle upgrades and SCADA.

Financial Consultant Report

April 2016 financials were presented to the Board of Directors by Brad Welebir, R.A.M.S.

Legal Counsel Report

Steve Kennedy informed Directors and Staff of senate bill 272 that will be introduced on July 1, 2016, stating that enterprise systems need to be listed on the Districts' website. He also noted the "Term Use Agreement" for the Southern California Edison Project as been completed.

General Manager Report

Report was presented by General Manager Pattison

Las Flores Ranch Committee Report (Ad Hoc)

None

Directors Comments

Director Nelsen thanked the staff on a quick turn around in regard to the CIP list.

Director Winsten agreed with Director Nelsen, and feels the Staff and Board compliment each other.

Vice Chairman Shubnell agreed with Director Nelsen and Director Winsten.

Closed Session

The Board, Managers, and Legal Counsel adjourned to closed session at 4:45 p.m., returning to Open Session at 5:43 p.m.

Announcement of Closed Session Items

CONFERENCE WITH LABOR NEGOTIATORS - **None to report**

CONFERENCE WITH LEGAL COUNSEL– EXISTING LITIGATION- **None to report**

Future Meetings

Regular Meeting of the Board June 9, 2016 at 3:00 p.m.

Future Agenda Items

Investment Policy

SCADA Update

Final Draft Budget

Adjournment

Director Nelsen motioned to adjourn with a second by Director Winsten. Meeting adjourned 5:49 p.m.

AYES: Vice Chairman Shubnell, Director Nelsen,
Director Fairbanks, Director Winsten

NOES: None

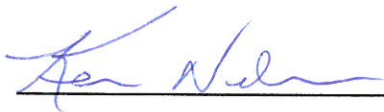
ABSENT: Chairman Philippe

ABSTAIN: None

APPROVE:

 DATE: 6-9-16

ATTEST:

 DATE: 6-9-16