

**Crestline Sanitation District
Board of Directors Special Meeting
Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: May 4, 2016 – 3:00 p.m.

Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325

Board of Directors Present:

Penny Shubnell, Vice Chairman
Ken Nelsen, Director
Sherri Fairbanks, Director
Jack Winsten, Director

Board of Directors Absent:

Matthew Philippe, Chairman

Crestline Sanitation District Employees Present:

Mark Pattison, General Manager
Rick Dever, Operations Manager
Dawn Grantham, Accountant/Bookkeeper, Recording Secretary
Ron Scriven, Operator III
David Crabtree, Maintenance Worker II
Jordan Dietz, Electro-Mechanical Specialist
James Schlichting, District Mechanic

Others Present:

Brad Welebir, Financial Consultant; R.A.M.S.
Sunny Kim, Accountant; R.A.M.S.

Call to Order

The meeting was called to order at 3:00 p.m. by Vice Chairman Shubnell and was proceeded by the Pledge of Allegiance.

Approval of Agenda

Director Nelsen made the motion to approve the Agenda.

Director Winsten seconded. The motion passed.

AYES: Vice Chairman Shubnell, Director Nelsen,
Director Fairbanks, Director Winsten

NOES: None

ABSENT: Chairman Philippe

ABSTAIN: None

Public Comment*

None

**Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole*

Strategic Plan Workshop

The Board of Directors and Management Staff reviewed the update plan. The new plan will be placed on the District's website.

Budget Workshop

The Directors and Staff reviewed the draft budget and capital improvement projects. The next Budget Workshop will be at the next Regular Meeting May 12, 2016 at 3:00 p.m. for further review.

Directors Comments

Director Fairbanks noted remembering the first workshops and how this was much better.

Director Nelsen stated he understands the needs for certain items, but further review on amounts need further review.

Director Winsten agreed with Director Nelsen.

Vice Chairman Shubnell commented on the SCADA plans and would like to see how SCADA could be implemented and expanded to more equipment.

Future Meetings

Regular Meeting of the Board May 12, 2016 at 3:00 p.m.

Adjournment

Director Fairbanks motioned to adjourn with a second by Director Nelsen. Meeting adjourned 4:37 p.m.


AYES: Vice Chairman Shubnell, Director Nelsen,
Director Fairbanks, Director Winsten

NOES: None

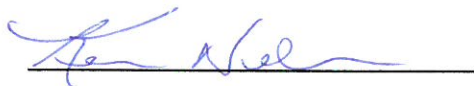
ABSENT: Chairman Philippe

ABSTAIN: None

APPROVE:

 **DATE:** 6-9-16

ATTEST:

 **DATE:** 6-9-16