

**Crestline Sanitation District  
Special Board of Directors Meeting  
P. O. Box 3395  
Crestline, CA 92325-3395  
(909) 338-1751**

**Date/Time:** May14, 2012 - 3:00 p.m.

**Place:** Crestline Sanitation District Office  
24516 Lake Drive  
Crestline, CA 92325

**Board of Directors Present:**

Matthew Philippe, Chairman  
Penny Shubnell, Vice Chairman (arrived late)  
Ken Nelsen, Secretary  
Sherri Fairbanks, Director  
Jack Winsten, Director (arrived late)

**Crestline Sanitation District Employees Present:**

Kathy Whalen, General Manager  
Mark Pattison, Operations Manager  
Terri Elwess, Board of Directors Recording Secretary

**Others Present:**

Phil Waller, Financial Consultant, R.A.M.S.

**Call to Order**

The meeting was called to order at 3:13 p.m. by Chairman Philippe.

**Approval of Agenda**

Director Fairbanks made the motion to approve the Agenda. Chairman Philippe seconded. Chairman Philippe called for a vote. The motion passed with a vote of 3-0.

**Public Comment**

*Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole.*

**Public Comments:**

There were no Public Comments.

### **Budget Workshop**

A third draft of the Fiscal Year 2012/2013 Budget for Crestline Sanitation District was presented to the Board from General Manager, Kathy Whalen and Financial Consultant, Phil Waller of RAMS. Chairman Philippe conducted open discussion on the subject.

(Vice Chairman Shubnell and Director Winsten arrived during this discussion time.)

The Reserve Policy was discussed and it was decided by the Board to add this to the next Special Board Meeting on June 4, 2012 for discussion and possible action.

General Manager, Kathy Whalen presented the Board with a power point presentation of a Benefit Analysis of other local public agencies in the area; Crestline Sanitation District, Lake Arrowhead Community Service District, Crestline Village Water District, and San Bernardino County Special Districts.

The Board requested General Manager, Kathy Whalen to review the staff's salary and rate ranges and recommend wage scales to the Board at the next Special Meeting of the Board of Directors on June 4, 2012.

A Closed Session was requested by Chairman Philippe for a Public Employee Performance Evaluation for the General Manager at the next Special Meeting of the Board of Directors on June 4, 2012.

### **Directors Comments**

Director Winsten apologized for being late to the meeting today.

Director Fairbanks stated she thought they could possibly remove the Vision Plan from the employees and possibly present a cash payment to the employees instead. She wasn't sure if the plan was worth it or if the employees used it.

### **Future Agenda Items**

The next Budget Workshop is scheduled for Monday, June 4, 2012 at 3:00 p.m.  
Items to be discussed will be:

Reserve Policy

Wage Scales from General Manager

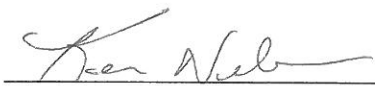
Closed Session – Public Employee Performance Evaluation

**Adjournment**

Vice Chairman Shubnell made a motion to adjourn. Director Winsten seconded. Chairman Philippe called for a vote. The Vote passed 5-0. Meeting adjourned at 5:30 p.m.

  
\_\_\_\_\_  
Matthew Philippe, Chairman      Date: 6/14/12

ATTEST:

  
\_\_\_\_\_  
Ken Nelsen, Secretary      Date: 6-14-12